

The  
**MADISON SUBURBAN UTILITY DISTRICT**  
Of Davidson County, Tennessee

**HYDRANT RENTAL AT MSUD**  
**APPLICANT INFORMATION FORM:**

Applicant/Company Name \_\_\_\_\_

Owner or Office Contact \_\_\_\_\_

Mailing Address \_\_\_\_\_

TWO Phone Numbers: Office/Cell \_\_\_\_\_

Fax number \_\_\_\_\_

Email address: Office/Billing and Personal

\_\_\_\_\_

Expected Project End Date: \_\_\_\_\_

Do you want E-bill and/or paper bill \_\_\_\_\_

Would you like your bill bank drafted on the 25<sup>th</sup> of each month? \_\_\_\_\_

If so---we need copy of a voided check with your banking information.

**Please include a LEGIBLE copy of the following:**

A legible form of Legal Identification-- State Issued Photo ID

Driver's License # \_\_\_\_\_

Social Security and/or Tax ID# \_\_\_\_\_

**MSUD must have ALL the required DOCUMENTS/INFORMATION and PAYMENT of all connect fees, service fees, and outstanding/current debt BEFORE the meter is released to the customer.**

**Applicant may pay with credit card over the phone (with a small convenience fee included). Check or money order can be brought to the office at time of pick up. If a money order or check is mailed then MSUD must wait for it to arrive before releasing the meter.**

The  
**MADISON SUBURBAN UTILITY DISTRICT**  
Of Davidson County, Tennessee  
**FIRE HYDRANT METER**  
**BACKFLOW INSTALLATION AGREEMENT**

CONTRACTOR/BUSINESS NAME: \_\_\_\_\_

CONTRACTOR/BUSINESS ADDRESS: \_\_\_\_\_

\_\_\_\_\_

JOB SITE CONTACT /PHONE#: \_\_\_\_\_

JOB SITE LOCATION: \_\_\_\_\_

HYDRANT # \_\_\_\_\_

**MSUD Business Office**

DATE: \_\_\_\_\_

ACCOUNT NO: \_\_\_\_\_

CROSS-CONNECTION  
FEE PAID: \_\_\_\_\_

METER NO: \_\_\_\_\_

WATER CONNECT  
FEE: \_\_\_\_\_

METER READING: \_\_\_\_\_

**PICK UP**

RECEIVED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

NOTE      There will be times when turn-on cannot be the same day due to fulfilling  
this requirement.

**RETURN**

SIGNATURE: \_\_\_\_\_

METER RETURN DATE: \_\_\_\_\_

METER READING: \_\_\_\_\_

**All Madison Suburban Utility District fire hydrants are tagged with MSUD. Look  
for this tag before using the hydrant.**

## MADISON SUBURBAN UTILITY DISTRICT

### FIRE HYDRANT METER DEVICE AND BACKFLOW INSPECTIONS AND READINGS

**\*Device is only to be used in the specified project area.\***

#### INSPECTIONS OF THE FIRE HYDRANT METER AND BACKFLOW ARE REQUIRED

As a condition of issuance of a Fire Hydrant Meter and Backflow, follow-up readings and inspections will be required. As a customer issued a Fire Hydrant Meter from Madison Suburban Utility District, you will be required to bring the full meter device with backflow preventer to the MSUD Business Office, 721 Myatt Dr., Madison, TN 37115 every 90 days for inspection. At each 90 day period a hands-on inspection will be performed, an approval of continued use issued and a \$350.00 fee assessed.

**METER READINGS ARE REQUIRED MONTHLY** On the first business day of each month you will be required to furnish a reading from the device by submitting an emailed picture of full meter reading shown on the device. Please make sure you provide a clear image of the reading for billing.

The email address to use is [info@msud.net](mailto:info@msud.net).

**FAILURE TO PROVIDE READINGS OR DEVICE FOR INSPECTIONS** – will result in the following charges billed to your account:

1. **\$500.00** – 1<sup>st</sup> offense of no contact or correspondence. If in the event customer does NOT provide the monthly reading and/or the device for the 90-day inspection.
2. **\$50** – If no meter reading provided. When District personal makes a trip to the project site to obtain readings on a fire hydrant meter due to failure to furnish emailed reading.
3. **\$2,000.00** – charged after the third consecutive month should the customer fail to provide readings or inspections and if the District is unable to locate the device. If the District is unable to locate the device, the fee is \$3,945.00.

**The customer acknowledges and agrees that they accept sole responsibility for the use and safekeeping of the device after receiving it from MSUD. Charges will be billed to the customer's account if damaged, lost, or stolen.**

**Please sign to acknowledge that you have read the above requirements.**

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CARD PAYMENT – MADISON SUBURBAN UTILITY DISTRICT

TYPE OF CARD:

MASTERCARD ☐

VISA ☐

DISCOVER ☐

CARD NUMBER:

EXPIRATION DATE:

NAME AS IT APPEARS ON CARD:

MAILING ADDRESS ASSOCIATED WITH CARD:

CVV2/CVC (THIS IS THE NUMBER ON BACK OF CARD)

A SMALL CONVENIENCE FEE 2.95% IS CHARGED BY THE THIRD PARTY CREDIT CARD PROCESSOR

THIS SHEET WILL NOT BE KEPT ON FILE – IT WILL BE SHREDDED AS SOON AS PAYMENT IS PROCESSED.

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SIGNATURE OF CARD HOLDER

**ADOPTED APRIL 22, 2014**

**WHAT IS NEEDED TO RENT A  
FIRE HYDRANT METER**

<b>SIZE*</b>	<b>WATER CONNECT FEE</b>
<b>2"</b>	<b>\$350.00</b>

**CROSS CONNECTION FEE:      \$100.00**

This policy limits the term of service to (90) ninety days and requires that the customer pay the standard water rates of the District. Also the customer must pay the initial installation inspection costs and any other applicable costs of the District.

With (90) ninety day renewals a renewal connect fee is required in addition to reinspection of the backflow preventer device. Readings must be phoned in at the beginning of each month.

Sign ups are limited to one at a time and no more than five successive periods. Each sign up must be done in person with the meter in hand for inspection.

- \* Meters and sizes only available on a first come first serve basis and the District is under no obligation to make any additional meters available then in stock at the adoption of this policy.