



Distribution

(Laborer/Field Maintenance)

Classification

Full time Non-Exempt

Starting Pay

\$21.00/ hour

Reports to

Distribution Supervisor

Updated

April 2026

JOB DESCRIPTION

General Summary/Objective

Perform activities associated with the operation, maintenance, and repair of the distribution water system.

Essential Functions

- Assist with installation and repair of water mains, fire hydrants, valves and services.
- Perform meter exchanges and minor meter repairs.
- Flush fire hydrants for water quality control.
- Locate water lines, valves, and meters.
- Records/surveys water valve locations and exercises valves
- Operate a variety of hand tools, power tools, and equipment.
- Operate company vehicles and equipment.
- Interact with customers, and office personnel.
- Assist with inspection and operation of gate valves.
- Maintain excavations until permanent paving repairs can be made.
- Install, relocate and adjust meter boxes and valves.
- Subject to 24-hour on call status.
- Ability to follow applicable regulations, codes, policies and procedures.
- Ability to complete appropriate documentation.

Competencies

- Ability to follow applicable regulations, codes, policies and procedures.
- Personal Effectiveness/Credibility.
- Ethical Conduct.

Supervisory Responsibility

None.



Work Environment

Position works outdoors with exposure to all weather conditions; position requires travel from and to sites with exposure to dust, noise and heavy mechanical equipment; position makes confined space entries, works in trenches and may require standing, sitting and walking for prolonged periods of time. Incumbents are exposed to working in or around water for long periods of time. Additionally, may be required to climb ladders, operate at heights and lift, carry and drag heavy objects in excess of 60 pounds. Incumbents are exposed to paints, solvents, sewage and other contaminants. Incumbents operate equipment that is noisy and are subjected to mechanical and electrical hazards. Incumbents work around moving traffic while performing duties.

Physical Demands

The physical demands described here represent those that an employee must meet to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to use hands and fingers to handle, feel or operate objects, tools, or controls, and reach with hands and arms. While performing the duties of this job, the employee is regularly required to walk, stoop, crouch, twist, turn, kneel, and bend. Periods of working in standing water. Ability to walk uneven terrain. Must be able to lift to 60 pounds.

Position Type/Hours of Work

This is a full-time position of 40 hours per week. Hours of operation are M-F 7:30am-4:00pm.

Required Education and Experience

High School Diploma or GED. A valid driver's license is required.

Additional Eligibility Qualifications

None.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

Signing below constitutes you have read and understand the requirements, essential functions, and duties of the position.

Name _____ Date _____

Please visit <https://msud.net/careers> to download, complete, and submit the job application.

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